



2012

Bylaws, Rules and Specifications

The Colorado Hunter Jumper
Association, Inc.

GENERAL INFORMATION

- A. "CHJA" refers to the Colorado Hunter Jumper Association.
- B. CHJA's fiscal year is December 1 to November 30.
- C. The CHJA horse show year will be December 1 through November 30. This time frame will be used for CHJA year-end award calculations.
- D. Meetings of the Board of Directors are open to all members of CHJA in good standing. Non CHJA members may attend Board meetings as a guest of a Board Member.
- E. Anyone wishing to present an issue at a Board meeting must notify the President.
- F. Only Directors may vote at Board meetings.
- G. The President reserves the right to close Board meetings if deemed necessary to conduct the affairs of the Association.
- H. The procedure for horse show approval is outlined in each year's issue of CHJA Rules and Specifications.
- I. The USEF rules will govern in all instances, except where Colorado Hunter Jumper Association adjusts for local situations.
- J. Any recognized competition which issues its prize list before December 1st and begins its show after December 1st is governed by the rules in effect on December 1st of that year.



2012

Bylaws, Rules & Specifications

COLORADO HUNTER JUMPER ASSOCIATION, INC.

This Book Supersedes all Previous Editions

The rules published herein are effective December 1, 2011 and remain in effect except as superseded by rule changes published in the CHJA newsletter or on the CHJA Web Site or by subsequent editions of this book.

Effective December 1, 2011

Published by

The COLORADO HUNTER JUMPER ASSOCIATION, INC.

USEF Tests 1 - 19

1. Halt (4 to 6 seconds) and/or back.
2. Hand gallop.
3. Figure eight at trot, demonstrating change of diagonals. At left diagonal, rider should be sitting the saddle when left front leg is on the ground; at right diagonal, rider should be sitting the saddle when right front leg is on the ground; when circling clockwise at a trot, rider should be on left diagonal; when circling counterclockwise, rider should be on the right diagonal.
4. Figure eight at canter on correct lead, demonstrating simple change of lead. This is a change whereby the horse is brought back into a walk or trot and restarted into a canter on the opposite lead. Figures to be commenced in center of two circles so that one change of lead is shown.
5. Work collectively at a walk, trot or canter.
6. Jump low obstacles at a trot as well as at a canter. The maximum height and spread for a trot jump is 3' for horses, 2' for ponies.
7. Jump obstacles on figure eight course.
8. Question(s) regarding basic horsemanship, tack and equipment and conformation.
9. Ride without stirrups, riders must be allowed option to cross stirrups.
10. Jump low obstacles at a walk as well as at a canter. The maximum height and spread for a walk jump is 2'.
11. Dismount and mount. Individually.
12. Turn on the forehand.
13. Figure eight at canter on correct lead demonstrating flying change of lead.
14. Execute serpentine at a trot and/or canter on correct lead demonstrating simple or flying changes of lead.
15. Change leads on a line demonstrating a simple or flying change of lead.
16. Change horses. (Note: this test is the equivalent of two tests.)
17. Canter on counter lead. (Note: no more than twelve horses may counter canter at one time.)
18. Turn on the haunches from the walk.
19. Demonstration ride of approximately one minute. Rider must advise the judge beforehand what ride he plans to demonstrate.

O. **High CHJA Junior/Amateur Jumper Award**
 Awarded to the junior or amateur horse/rider combination accumulating the most points in Group 2 Jumper Classes 1.0 M (3'3") and higher.

P. **Low CHJA Junior/Amateur Jumper Award**
 Awarded to the junior or amateur horse/rider combination accumulating the most Points in Group 2 and 3 Jumper Classes 0.91 (3') and under.

Best Group I Show of the Year
 The Award shall be determined by a vote of the CHJA General Membership. The winner will receive the perpetual trophy at the Annual Awards Banquet.

Best Group II Show of the Year
 The award shall be determined by a vote of the CHJA General membership. The winner will receive the perpetual trophy at the Annual Awards Banquet.

Lifetime Contribution Award
 Nominations are accepted from the membership with the final selection being made by the Board of Directors.

Betty Weber Award
 Established by the Board of Directors to recognize an individual who has made sustained Contributions to CHJA as an officer, board member, committee chair, committee member or event volunteer.

Retirement of Perpetual Trophies
 Unless otherwise specified, all CHJA Perpetual Trophies including Year End Award Trophies and those awarded at the Copper Penny Horse Show, the Estes Park Hunter Jumper Festivals, and the CHJA Medal Finals will be retired when there is no longer any room on the trophy for engraving. The donor of the trophy, if available, will be contacted and given the option of continuing the award And supplying a new trophy, or discontinuing the award. The donor will also be asked their Preference for disposition of the retired trophy. If the original donor cannot be contacted, the CHJA Board will make the determination.

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- G. **Best CHJA Child Rider**
The Rebel Affair Trophy. The Best CHJA Child Rider shall be awarded to the 17 and under horse-pony/rider combination earning the highest number of points in the qualifying Group 2 divisions throughout the year. The award will be calculated by adding the highest number of hunter points in one qualifying hunter division, and the highest number of equitation points in one qualifying equitation division. Qualifying divisions shall be CHJA Junior Hunter, CHJA Pony Hunter, CHJA Junior Equitation and CHJA Pony Equitation. The trophy was donated by the Brevard Family.
- H. **Best CHJA Adult Rider.**
The Nightline Trophy. The Best CHJA Adult Rider shall be awarded to the adult amateur rider/horse combination earning the highest number of points in the qualifying Group 2 divisions throughout the year. The award will be calculated by adding the highest number of hunter points in one qualifying hunter division, and the highest number of equitation points in one qualifying equitation division. Qualifying divisions shall be: CHJA Amateur Hunter and CHJA Amateur Equitation. The Trophy was donated by the Brevard Family.
- I. **Best Beginner Adult Rider**
The Centerfold Perpetual Trophy. The Best Beginner Adult Rider shall be awarded to the adult horse/rider combination earning the highest number of points in the qualifying Group 3 divisions throughout the year. The award will be calculated by adding the highest number of hunter points in one qualifying hunter division and the highest number of equitation points in one qualifying equitation division. Qualifying divisions are Beginner Amateur Hunter, Long Stirrup Hunter, Beginner Amateur Equitation, and Long Stirrup Equitation.
- J. **The Quartermaster Grand Pony Hunter Award.**
This Perpetual trophy to be awarded to the pony earning the highest number of points in The CHJA Pony Hunter Division throughout the year. The trophy was donated by the Quartermaster Farm and the Zakroff Family.
- K. **Marvin W. Luttges CHJA Adult Amateur Sportsmanship Award**
This award is presented annually to the CHJA Adult Amateur who best exemplifies Marv's attitude toward this sport he so loved. Recipients to be nominated by the Membership and trainers with final selection to be made by the Board. The trophy was donated by Nancy Luttges.
- L. **CHJA Short Stirrup Champion**
The Silent Running Perpetual Trophy awarded to the year-end Champion in the Short Stirrup Hunter division. The trophy was donated by the Brevard Family.
- M. **High Point Jumper Award**
The Miss Bessie Trophy. This perpetual trophy will be awarded to the horse earning the highest number of points in any one CHJA Jumper Division throughout the year. The Trophy was donated by Jennifer Vann and Cascade Farms.
- N. **CHJA Spirit of Excellence Award**
A perpetual trophy and scholarship funded by CHJA in an amount to be determined annually by the CHJA Board will be awarded to the Colorado resident who accumulates the most points in a CHJA Junior Hunter Division (one horse/rider combination) and in a CHJA Junior Equitation Division (no medal classes to count). Points will be counted per the current year-end award system. The winner of the CHJA Spirit of Excellence Award in memory of Jamie Lynn Collins is not eligible to win the CHJA Spirit of Excellence Award in the same year. The perpetual trophy was donated by Meg O'Meara.

- P. **Pre Green Championship Year End Award**
The Playmaker Memorial Trophy. Award for the horse earning the highest number of points in Group 1 Pre Green Hunters. The trophy was donated by Sydney Ayers Shefrin and Sara Ayers.
- Q. **Adult Amateur Jumper Award**
The Bally Banion Perpetual Trophy. Award for the horse earning the highest number of points at Group 1 shows in the High and Low Adult Amateur Jumper Division. The trophy was donated by Lori Oakley.
- Special Year End Awards Group 2 and Group 3 Classes.
- A. **CHJA Horse of the Year Award.**
The Top Honor Trophy. The CHJA Horse of the Year will be determined from among the Year End Champions of the CHJA Open Hunters, CHJA Evergreen Hunters, and CHJA Green Hunters. The determination will be made by dividing the number of points won in the qualifying classes by the number of points that could have been earned by winning every class in that one division throughout the year. The trophy was donated by Claudia Wilson.
- B. **CHJA High Point Junior Equitation Rider**
The Fox Pointe Trophy. To be eligible the rider must be a junior member of CHJA (points earned while not a member will not count). Champion and Reserve Champion of the High Point USEF Junior Equitation Rider will be ineligible for this award. A member becomes eligible by winning a CHJA Junior Medal, CHJA Pony Medal or Col. R. L. Robertson Medal sometime during the show year. Points will count from the following Group 2 classes: CHJA Junior Equitation flat and over fences (all ages), CHJA Pony Equitation flat and over fences, and the Deborah L. Donoghue Equitation classes. Points will be retroactive after winning the qualifying medal class. Points will be counted as per current rules. The trophy was donated by Kathy Hobstetter
- C. **CHJA High Point Adult Equitation Rider**
The London Fog Trophy. Champion and Reserve Champion of the High Point USEF Adult Equitation Rider will be ineligible for this award. A member becomes eligible by winning a CHJA Adult Medal, Dorothy Roberts Memorial Medal or a Ruth C. Ayres Medal sometime during the current show year (points earned while not a member will not count). Points will count from the following classes: Group 2 Amateur Equitation flat and over fences and Deborah L. Donoghue Equitation classes. Points will be retroactive after winning the qualifying medal class. Points will be counted as per current rules. The trophy was donated by Julie Harrington.
- D. **CHJA Junior Horse of the Year**
The Just Enough Trophy. The CHJA Junior Horse of the Year shall be determined in the same manner as the CHJA Horse of the Year, but will be selected from among the Year End Champions of the CHJA Junior Hunter or CHJA Pony Hunter. The trophy was donated by Yvonne Wilson.
- E. **CHJA Amateur Adult Horse of the Year**
The Saturday's Warrior Trophy. The CHJA Amateur Adult Horse of the Year shall be the Year End Champion of the CHJA Amateur Hunters. The trophy was donated by Hobby Horse Farms.
- F. **Best Beginner Child Rider**
The Superfudge Trophy. The Best Beginner Child Rider shall be awarded to the 17 and under horse-pony/rider combination earning the highest number of points in the qualifying Group 3 divisions throughout the year. The award will be calculated by adding the highest number of hunter points in one qualifying hunter division and the highest number of equitation points in one qualifying equitation division. Qualifying divisions shall be: Beginner Junior Hunter, Beginner Equitation, CHJA Short and Medium Stirrup Hunters, CHJA Short and Medium Stirrup Equitation. The trophy was donated by Nancy and Amy Burgess.

THE COLORADO HUNTER AND JUMPER
ASSOCIATION, INC.

Part 1

BYLAWS

CHARTERED: September 3, 1963

ARTICLE I. NAME

The name of this organization shall be the Colorado Hunter Jumper Association, Inc. ("CHJA")

ARTICLE II. PURPOSE

CHJA's purposes are:

- A. To promote the sport of horsemanship through sanctioning and sponsoring hunter and jumper competitions.
- B. To promote rider safety, proper caring for animals and good sportsmanship.
- C. To support the rules of USEF and CHJA.
- D. To maintain proper records relating to CHJA-recognized shows.
- E. To approve and/or assign CHJA-recognized show dates.
- F. Pursuant to the provisions of Article Second, Paragraph B of the Association's Certificate of Incorporation, to receive, manage and deal with monies, securities and other property intended for charitable education purposes.
- G. To publish information pertinent to rules and specifications, show conduct or general interest.
- H. To adjudicate questions of violations of the rules and specifications of CHJA, and when necessary, to impose penalties in accordance with those rules and specifications.

ARTICLE III. MEMBERSHIP

CHJA shall have the following classes of members:

SECTION 1. GENERAL MEMBERSHIP

- A. **JUNIOR MEMBERS** – Junior members are those individual members who have not reached their 18th birthdays as of December 1 of the current competition year. A junior member is entitled to one vote at all general meetings.
- B. **ADULT MEMBERS** – Adult members are those individual members who are at least 18 years of age as of December 1 of the current competition year. An adult member is entitled to one vote at all general meetings.

- C. **FAMILY MEMBERS** – Family members consist of parents and their children. The term “parent” shall include the legal guardian of children comprising one family group. Children reaching the age of 18 by December 1 of the current competition year are not covered under family memberships. A family membership is entitled to two votes at all general meetings regardless of the number of individuals in the family
- D. **STABLE OR BUSINESS MEMBERSHIP** – Stable or business memberships are those entities wishing to record horse(s) under that ownership or to be listed in the CHJA Roster for advertising purposes. Owners of stables or businesses must join as individual members in order to receive membership privileges. A stable or business membership is entitled to one vote at all general meetings.
- E. **LIFE MEMBERS** – Life members shall have the rights and privileges as well as responsibilities of individual junior, adult and stable or business members, but shall be exempt from annual dues and assessments. A life member is entitled to one vote at all general meetings.

SECTION 2. MEMBERSHIP QUALIFICATIONS

A member in good standing (hereafter referred to as member) shall be identified as:

- A. A person who is not indebted to CHJA and/or CHJA approved horse show.
- B. A person who is not in violation of CHJA Rules and Specifications.
- C. A person who is not under suspension by USEF.
- D. A person who has not perpetrated a fraud in the name of CHJA or against CHJA.

Individuals not in good standing may not participate as exhibitors, owners or trainers at any CHJA approved show. Points will not accumulate while not in good standing.

SECTION 3. ANNUAL DUES

Dues for each type of membership are determined by the CHJA Board of Directors. Information regarding current dues can be found on the membership application blank or is available from the Membership Chairman.

CHJA dues are payable by December 1st of each year. The postmarked date of receipt of bona fide funds in the office of the Membership Chairman or other designated representative shall determine the official date and time of membership.

SECTION 4. MEMBERSHIP ROSTER

There will be a Membership Roster printed annually listing all paid members requesting such listing. The Roster will be distributed to the membership no later than June 1st of each year.

SECTION 5. MEMBERSHIP PRIVILEGES

Membership privileges include:

- A. A subscription to the CHJA Newsletter. Only one copy of the newsletter will be mailed to a single address unless a request for additional copies is made in writing to the Membership Chair.
- B. A copy of the CHJA Bylaws and Rules and Specifications Book, and current Membership Roster.
- C. Eligibility to compete in the CHJA year- end awards program, Medal Classes, and Medal Finals.
- D. Eligibility to serve on the Board of Directors.

- H. **CHJA Spirit of Excellence Award in Memory of Jamie Lynn Collins.**
A perpetual trophy and a scholarship funded by CHJA in an amount to be determined annually by the CHJA Board will be awarded to the Colorado resident who accumulates the most points in the USEF Small or Large Junior Hunter Divisions (one horse/rider combination) and an USEF Equitation Division (no medal classes to count). Points will be counted per the current year end award point system. The trophy was donated by the 1999 Banquet Committee.
- I. **High Point Junior Equitation Rider.**
The C'est La Vie Trophy. To be eligible a rider must be a junior member of CHJA (points earned while not a member will not count). A member becomes eligible by winning a nationally recognized 3'6" Medal or Equitation Class sometime during the current qualifying year for the medals. Points will count from the following Group 1 classes: Equitation flat and over fences (all ages) and/or a Nationally Recognized 3'6" Medal or Equitation Class at CHJA approved shows. Points will be retroactive after winning qualifying medal class. Points will be counted as in Rule 7.11. The trophy was donated by Gwynneth Bauer.
- J. **High Point Adult Equitation Rider.**
The Cider Jug Trophy. To be eligible a rider must be an adult member of CHJA (points earned while not a member will not count). A member becomes eligible by winning a Nationally Recognized 3'3" Medal or Equitation Class sometime during the current show year. Points will count from the following classes: Group 1 Equitation flat and over fences, any Adult Medal at a USEF rated show and any Adult Medal classes listed under rule 11.2. Points will be retroactive after winning a qualifying medal class. Points will be counted as in Rule 7.11. The trophy was donated by Betty Weber.
- K. **Performance Working Hunter Championship Year End Award.**
The "Lanny Hill/High Roller" Perpetual Trophy. The Performance Working Hunter Champion shall be determined in the same manner as the Hunter of the Year. Qualifying Group 1 divisions shall be: High Performance Working Hunter, Performance Working Hunter 3'6"-3'9" and Performance Working Hunter 3'3". The trophy was donated by Sally Goldstein.
- L. **Grand Champion Adult Amateur Hunter Year End Award.**
The "Virginia Gentleman" Perpetual Trophy shall be awarded to the horse earning the highest number of points in Group 1 Adult Amateur Hunter divisions throughout the year. The trophy was donated by Mary Barnes.
- M. **Grand Green Hunter Champion**
The December Perpetual Trophy. Awarded to the Green Hunter Accumulating the most year-end points at USEF shows in First Year Green or Second Year Green or Green Conformation Hunter Divisions. The trophy was donated by Ann Pritzlaff and The Horse Shoe Ltd.
- N. **Amateur Owner or Junior Jumper Award**
The Gershwin Memorial Trophy. Award for the horse accumulating the most year-end points at Group 1 shows in the High and Low Amateur Owner Jumper or High and Low Junior Jumper divisions. The trophy was donated by Sue Pietrzak and Karen Stone.
- O. **Large Pony Hunter of the Year Award**
The Judge William J. Nelson Memorial Trophy. Award for the Large Pony accumulating the most points in the Large Pony Hunter Division. The trophy was donated by Heather Christie.

Special Awards

Special Year End Awards For Group 1 Classes

- A. **Horse of the Year Award.**
The Ruth C. Ayres Memorial Trophy. The Horse of the Year will be selected by the Board of Directors voting by Secret Ballot from among the winners of Hunter of the Year, Jumper of the Year, Junior Horse of the Year, and Amateur Owner Horse of the Year. The trophy was donated by Liz Jensen-Olde.
- B. **Hunter of the Year Award**
The Riff Raff Trophy. The Hunter of the Year will be selected from among the Year End Champions of the Performance Working Hunters, Regular Conformation Hunters, First Year Green Hunters, Second Year Green Hunters and Green Conformation Hunters. The determination will be made by dividing the number of points earned in qualifying classes by the number of points that could have been earned by winning every class in that one division.
The trophy was donated by Sandy and Wilson Dennehy
- C. **Jumper of the Year Award.**
The Dion Dana Memorial Trophy. The Jumper of the Year will be selected from among the Year End Champions of the 1.15 - 1.25 M Jumpers and the 1.3 M and Above Jumpers. The determination will be made by dividing the number of points earned in qualifying classes by the number of points that could have been earned by winning every class in that one division.
The trophy was donated by Nicki Wilcox.
- D. **Junior Horse of the Year Award.**
The "Pinocchio" Perpetual Trophy. The Junior Horse of the Year shall be determined in the same manner as the Hunter of the Year, but will be selected from among the Year End Champions of the Junior Hunter 15 years and Under (large and small), and Junior Hunter 16-17 (large and small) and High and Low Junior Jumper.
The trophy was donated by the Byrne Family.
- E. **Amateur Owner Horse of the Year Award.**
The Jan Rutledge Perpetual Trophy. The Amateur Owner Horse of the Year shall be determined in the same manner as the Horse of the Year, but will be selected from among the Year End Champions of the Amateur Owner 3'3 and 3'6 Hunters and the High and Low Amateur Owner Jumper Divisions. The trophy was donated by Pinewind Farm of Monument, Colorado.
- F. **Pony of the Year Award**
The "Farnley Fashion" Grand Pony Hunter Perpetual Trophy shall be awarded to the pony earning the highest number of points in Group 1 Pony Hunter Divisions (Pony or Green Pony) throughout the year. The trophy was donated by Shane Brier.
- G. **The Best Young Child Rider Award.**
The "Best Friends" Perpetual Trophy. The Best Young Child Rider shall be awarded to the 11 and under, horse-pony/rider combination earning the highest number of points in the qualifying Group 1 divisions throughout the year. The award will be calculated by adding the highest number of hunter points in one qualifying hunter division and the highest number of equitation points in one qualifying equitation division.
Qualifying divisions shall be: Junior Equitation 11 & under, Junior Hunter, Children's Hunter, Pony Hunter, Green Pony Hunter, Children's Pony Hunter, Pony Equitation, High and Low Junior Jumper, and Children's and Low Children's Jumper.
The trophy was donated by Jenny Middleton.

- E. Eligibility to serve on association committees.
F. Eligibility to vote at the General Election.

ARTICLE IV GENERAL MEMBERSHIP MEETINGS

SECTION 1. ANNUAL MEETING

There shall be an annual meeting of CHJA Members each year, on such date, time and place as shall be determined by the Board of Directors. Notice of the annual meeting shall be delivered to the general membership four weeks prior to the designated date.

SECTION 2. SPECIAL GENERAL MEMBERSHIP MEETINGS

Special meetings may be called by the president, or if requested, by ten percent of the general membership by written request to the Secretary. Ten days written notice must be given to the membership by the Secretary prior to the special meeting. Ten percent of the general membership must be present at the meeting to constitute a quorum.

SECTION 3. VOTING ON ISSUES

Voting on issues shall be by ballot. Proxy voting is not allowed.

SECTION 4. ORDER OF BUSINESS FOR ANNUAL MEETING

- A. Call to order
B. Printed financial statement
C. Election of directors
D. Business to come to the floor
E. Adjournment

ARTICLE V. NOMINATIONS AND ELECTIONS

SECTION 1. NOMINATING COMMITTEE

The Nominating Committee shall consist of Board members (excluding the president) who are serving the first year of their two year term. The names of the Nominating Committee members and a request for nominations shall be published in the CHJA newsletter and on the CHJA Web Site three months prior to the nomination deadline.

SECTION 2. DUTIES

The committee shall recommend to the Board of Directors candidates for election who are currently Adult CHJA members in good standing and have been since April 15 of the preceding year. The Committee shall recommend a sufficient number of candidates to fill Board vacancies. It is the Nominating Committee's responsibility to include any member recommended by a general member. The slate of candidates shall be received by the general membership four weeks prior to the designated close of balloting.

SECTION 3. ELECTIONS

- A. Election of Directors shall be by written ballot.
B. The Nominating Committee shall supervise the election process and shall designate dates for the closing of balloting and the person (s) to receive and count ballots. No ballots will be accepted after the closing date.
C. A plurality vote shall elect. In case of a tie, the choice will be determined by lot.
D. Any challenge to the nominations or elections shall be filed with the Board of Directors within 30 days after the election results are announced.

ARTICLE VI. BOARD OF DIRECTORS

SECTION 1. GENERAL

The business of CHJA shall be managed by the Board of Directors, which shall exercise all of the powers of the Association, except as otherwise provided by statute or by the Articles of Incorporation.

SECTION 2. ELECTION AND TERM

The Board of Directors shall consist of fifteen persons elected to that post by the general membership. Each Board member must be a CHJA member for the length of his or her term. The term of each Board member shall be two years. In order to provide for a carryover of experienced Board members, eight Board members shall be elected in odd numbered years and seven Board members shall be elected in even numbered years, or a sufficient number to fill Board vacancies.

SECTION 3. CODE OF ETHICS

CHJA BOARD MEMBERS ARE EXPECTED AND REQUIRED:

- A. To maintain high moral and ethical standards of performance and behavior and to serve as an example to the general membership, especially the junior members.
- B. To support, enforce and strengthen the CHJA Bylaws, CHJA Rules and Specifications.
- C. To support all Board resolutions and decisions that have been passed by at least a majority vote.
- D. To represent the needs and interests of the members in a fair and impartial manner.
- E. To contribute and participate frankly and sincerely at the meetings of the Board.
- F. To participate actively in at least one CHJA committee and event. Each Board member will submit, in writing, a report at the final meeting of the year on what committee (s) they worked, and at what CHJA events they donated their time.

SECTION 4. POWERS AND DUTIES

In addition to the functions and duties customarily performed by a corporate Board of directors, and other duties as these bylaws may prescribe, the following specific functions are delegated to the Board.

- A. Establishment and dissolution of committees.
- B. Promulgation and enforcement of CHJA rules and specifications.
- C. Hiring and contracting of any paid position.
- D. Removal from office of any director, chairman or officer, who in the opinion of a majority of the Board, has failed to discharge his or her duties in a manner that is consistent with the best interest of the Association.

SECTION 5. MEETINGS AND CONDUCT OF BUSINESS

Board meetings may be called by the President, who shall instruct the Secretary to forward notice of such meetings, along with the minutes of the last meeting to each Board member one week in advance of the date set. The President may call a special or emergency Board meeting at any time upon notice to each Board member. Any three Board members may request that a meeting be called by the President who shall call the meeting as quickly as possible. Board members may attend up to two meetings a year by telephone or video conference.

SECTION 6. QUORUM

A majority of Directors of the Board must be present to constitute a quorum. A majority vote of the Directors present at a meeting in which a quorum exists shall be deemed sufficient to sanction the legitimate business and affairs of the Association, with the exception of changes, additions or deletions of rules, specifications or bylaws which must receive a two-thirds vote of the Directors present at a meeting in which a quorum exists.

SECTION 7. REMOVAL AND VACANCIES

Any Board member missing more than one planned meeting per year shall be subject to review and possible dismissal by the Board. The Board member will be notified by the secretary if he/she has been dismissed.

Rule 12.7 CHJA Medal Finals Class Format

In order to hold a CHJA Medal Final Class, there must be a minimum of 3 properly attired competitors. The CHJA medal finals will be run in a three phase format. Phase I is a jumping round counting 40% of each exhibitors total score. Failure to complete Phase I does not preclude the exhibitor from competing in Phase II or Phase III. Phase II is a flat portion which counts 20% of each exhibitors total score. Failure to complete Phase II does not preclude the exhibitor from competing in Phase III. Phase III a jumping round counting 40% of each exhibitors score. After the completion of Phase I, II, and III, the judge will ask a minimum of the top 4 riders, if available, to perform additional testing.

- A. **CHJA Junior Medal Finals - 3'3"**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 19. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place
May be combined with CHJA Adult Medal Finals
- B. **CHJA Adult Medal Finals - 3'3"**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 19. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place.
May be combined with CHJA Junior Medal Finals.
- C. **Columbine Junior Medal Finals - 2'9"**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 9. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place. A rider must have CHJA Beginner status at the time of the medal final to be eligible to compete.
May be combined with Columbine Adult Medal Finals
- D. **Columbine Adult Medal Final - 2'9"**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 9. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place. A rider must have CHJA Beginner status at the time of the medal final to be eligible to compete
May be combined with Columbine Junior Medal Finals.
- E. **Col. R. L. Robertson Medal Finals - 3'**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 19. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place.
May be combined with the Ruth Ayers Medal Final.
- F. **Ruth C. Ayres Medal Finals - 3'**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 19. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place.
May be combined with the Col. Robertson Medal
- G. **Dorothy Roberts Memorial Medal Finals - 3'**
A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 -19. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place.
- H. **CHJA Pony Medal Finals -**
Sm - 2' - 2'3"
Md - 2'3" - 2'6"
Lrg - 2'6" - 2'9"

A minimum of four (4) riders, if available, will be required to do additional testing, USEF tests 1 - 9. USEF rules governing age of pony riders apply. A trophy will be awarded to the champion and ribbons will be presented through eighth (8th) place.

the Secretary's address.

- E. To qualify for the Colorado National Pony Medal Finals, a rider must accumulate 10 points in a nationally recognized Pony Medal or Equitation Class within the qualifying period for the current year. The rider must be a member of CHJA at the time of qualifying. If the qualifying points are from a non-CHJA approved show, the qualifier must notify the Points Chairman, in writing, within 30 days of the win, stating the show, the secretary, and the secretary's address.
- F. Colorado National Junior Medal Finals and Colorado National Amateur Medal Finals may be combined if there are not at least 3 competitors in each.
- G. Colorado National Children's Medal Finals and Colorado National Adult Medal Finals may be combined if there are not at least 3 competitors in each.
- H. Riders may not compete in both the Colorado National Junior Medal Finals and the Colorado National Children's Medal Finals. The rider must choose the Final in which she/he wishes to participate.

Rule 12.5 Colorado National Medal Finals Class Format

- A. In order to hold a Colorado National Medal Final Class there must be a minimum of 3 properly attired competitors.
- B. The Colorado National Medal Finals will be run in a three phase format. Phase I is a jumping round counting 40% of each exhibitors total score. Failure to complete Phase I does not preclude the exhibitor from competing in Phase II or III. Phase II is a flat portion which counts 20% of an exhibitors score. Phase III is a jumping round counting 40% of each exhibitors score. Failure to complete Phase II does not preclude the exhibitor from competing in Phase III. After the completion of Phase I, II, and III the judge will ask a minimum of the top 4 riders, if available, to perform additional testing, USEF tests 1-19. A trophy will be presented to the champion and ribbons will be presented through eighth place.
- C. The fence heights will be as follows: not to exceed 3'6" for the Colorado National Junior Medal Final, not to exceed 3'3" for the Colorado National Amateur Medal Finals, and not to exceed 3' for the Colorado National Children's and Adult Medals.
- D. USEF age restrictions and fence heights for pony's respective size division will apply for the Colorado National Pony Medal Final

Rule 12.6 CHJA Medal Finals Qualifications

CHJA Medal Finals are restricted to qualified riders who have not participated in a Colorado National Medal Final, a Zone 8 Equitation Final, or a Regional Equitation Final during the current qualification period.

Contestants who earn 12 points in any CHJA Junior Medal, CHJA Adult Medal, Col. R.L. Robertson Medal, Columbine Junior Medal, Columbine Adult Medal, CHJA Pony Medal, or Ruth C. Ayres Medal will qualify for the medals finals of that medal. Points are based on the **number of entries completing the course** and will be awarded as follows:

	10 + riders completing	5 - 9 completing	4 completing	3 completing
1st	12	10	8	6
2nd	10	8	6	4
3rd	8	6	4	2
4th	6	4	2	-
5th	4	2	-	-
6th	2	-	-	-

Once 25 or more points have been accumulated, riders may not participate in that medal class for the remainder of the current year.

Dorothy Roberts Memorial Medal - Contestants earning 12 points, OR the top ten earning points should less than ten riders have 12 points, will qualify for the medal finals. Points are awarded according to the chart above. Riders may continue to participate in this medal regardless of the number of points earned.

Vacancies on the Board shall be filled by the alternate receiving the highest number of votes from the previous election's vote tally. This person will complete the term of the person vacating the position. Any Board member being removed from the Board for any reason will not be able to run for the Board for one full year.

ARTICLE VII. OFFICERS

SECTION 1. GENERAL

The officers of CHJA shall be President, Vice-President, Secretary and Treasurer. Officers shall be elected by the Board of Directors from among the Board Members at the first regular Board meeting after the adjournment of the annual meeting. Voting shall be by secret ballot.

SECTION 2. PRESIDENT

The President shall:

- A. Be chief executive of the Association.
- B. Preside at all Board of Directors and general membership meetings.
- C. Appoint chairman of all committees, except paid positions.
- D. Be an ex-officio member of all committees except the Nominating Committee.
- E. Call any special meeting of the general membership or emergency meeting of the Board of Directors.

SECTION 3. VICE-PRESIDENT

The Vice-President shall:

- A. In the absence of the President, exercise all duties of the President.
- B. Be the parliamentarian.

SECTION 4. SECRETARY

The Secretary shall:

- A. Give notice of all meetings.
- B. Keep minutes of all meetings.
- C. Maintain all official records, documents and correspondence.

SECTION 5. TREASURER

The Treasurer shall:

- A. Collect all monies due the Association.
- B. Have the care and custody and responsibility for the funds of the Association.
- C. Keep proper records of the Association account.
- D. Submit a documented report of all Association funds at each Board meeting.
- E. Submit an annual financial statement to the Board for review within 30 days of fiscal year end.
- F. Deposit all checks and pay all bills within 30 days of receipt.
- G. Keep all books ready for review.

SECTION 6. OFFICER VACANCIES

Any position which becomes vacant may be filled by a special election at the next regular or special Board meeting.

SECTION 7. TRANSFER OF DUTIES

All outgoing officers shall ensure the orderly transfer of their duties, responsibilities, records and documents to their successors within 30 days.

ARTICLE VIII. INDEMNIFICATION

SECTION 1. INDEMNIFICATION

CHJA shall indemnify, to the extent permitted by law, any person who is or was a director, officer, agent, fiduciary or employee of CHJA against any claim, liability or expense arising against or incurred by such persons as a result of actions reasonably taken at the direction of CHJA. CHJA shall further have the authority to the fullest extent permitted by law to indemnify its directors, officers, agents, fiduciaries or employees against any claim, liability or

expense arising against or incurred by them in all other circumstances and to maintain insurance providing such indemnification. No director, officer, agent, fiduciary or employee of CHJA shall have any personal liability for monetary damages to CHJA except that this provision shall not eliminate or limit the liability of said director, officer, agent, fiduciary or employee to CHJA for monetary damages for (I) any breach of their duty to loyalty to CHJA, (II) acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, or (III) any transaction from which said person derives an improper personal benefit.

SECTION 2. REPEAL OR MODIFICATION

Any repeal or modification of the foregoing provisions of this article for indemnification or advancement of expenses shall not affect adversely any right or protection stated in such provisions with respect to any act or omission occurring prior to the time of such repeal or modification. If any provision of this article or any part thereof shall be held to be prohibited by or invalid under applicable law, such provision or part thereof shall be deemed amended to accomplish the objectives of the provision or part thereof as originally written to the fullest extent permitted by law and all other provisions or parts shall remain in full force and effect.

SECTION 3. INSURANCE

The CHJA Board of Directors shall be responsible to secure insurance for Directors' and Officers' liability coverage for the purpose of indemnification of the individuals and the non-profit corporation. The process for securing the coverage will be to appoint an investigative person or a committee to interview at least three insurance agents, report their findings to the Board and then put the chosen policy into effect by the first day of the policy year.

ARTICLE IX. COMMITTEES

SECTION 1. GENERAL

Committees may be created by the Board to serve specific purposes. Committee members and chairman may be non-Board members as well as Board members but must be CHJA members in good standing. Each committee chairman shall provide the Board of Directors with a written report of his activities and accomplishments at the December meeting.

SECTION 2. HORSE SHOW MANAGERS AND LIAISON

The Board shall appoint an individual to serve as Manager of the Copper Penny Horse Show and an individual to serve as Manager of the Medal Finals Horse Show. Remuneration for these managers shall be determined by the Board and set forth in writing.

The Board shall hire and negotiate a contract with a Manager or Managers for the CHJA Annual Group I horse Shows. The Board shall appoint an individual to serve as an uncompensated liaison to the Group I Horse Show Manager to facilitate communication between the Board and the Manager. The horse show dates and show location of Estes Park, Colorado, may not be changed without the approval of the Board. Terms of the contract with the Manager must be approved by the Board. The contract is to be signed by the President on behalf of the Board.

SECTION 3.

The Board of Directors may contract with individuals to accomplish duties on behalf of the Association. If a position is available, the position description and amount to be paid shall be printed in the CHJA Newsletter and posted on the CHJA Web Site.

SECTION 4.

The reimbursement paid to any Board appointed person shall be disclosed in the CHJA newsletter and on the CHJA Web Site. This disclosure shall state the job assigned, name of the person and the amount of payment.

ARTICLE X. PARLIMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern the proceedings of CHJA meetings in all cases to which it is applicable.

- C. All medal finals must be judged by an USEF "R" judge(s) who has been approved by the Equitation Committee.
- D. Location for all Medal Finals will be determined by the Equitation Committee.
- E. Medal Finals will be held at or near the close of the show season.
- F. No schooling will be allowed over the prescribed medal courses, however riders will be permitted to walk the course.

Rule 12.2 Medal Finals Warm Up Class

A Warm Up class may be offered prior to any Medal Final. Only medal finalists may compete. Riders may go one time on each horse or pony that they are showing in the medal finals. If the rider is qualified in more than one medal and is riding the same horse or pony in both, they may ride in only one Warm Up. Schooling over the Warm Up course is permitted. Upon approval of the Equitation Committee a medal finalist may designate another Junior or Amateur to ride their horse in the Warm Up should the medal finalist be unable to compete in the Warm Up for reasons approved by the Equitation Committee.

Rule 12.3 Qualification Period

- A. The qualification period begins the first day after the end of the respective medal final each year and ends the day before the respective medal final the following year.
- B. Qualifying points won after the respective medal finals are held for the year will be counted toward qualification for the following year.

Rule 12.4 Colorado National Medal Finals Qualification Requirements

Qualification for Colorado National Medal Finals is based on accumulation of points earned in the various medal classes: Points are based on the *number of entries completing the course* and will be awarded as follows:

	5 + riders completing	4 riders completing	3 riders completing
1st	10	6	4
2nd	6	4	2
3rd	4	2	1
4th	2	1	—

- A. To qualify for the Colorado National Junior Medal Finals, a rider must accumulate 10 points in a nationally recognized 3'6" Junior Medal or Equitation Class within the qualifying period for the current year. The rider must be a member of CHJA at the time of qualifying. If the qualifying points are from a non-CHJA approved show the qualifier must notify the Point Chairman in writing within 30 days of the win, stating the show, it's Secretary and the Secretary's address.
- B. To qualify for the Colorado National Amateur Medal Final, a rider must accumulate 10 points in a nationally recognized 3'3" or higher Amateur Medal or Equitation Class within the qualifying period of the current year. The rider must be a CHJA member at the time of qualifying. If the qualifying points are from a non-CHJA approved show, the qualifier must notify the Point Chairman, in writing, within 30 days of the show stating the show, it's Secretary and the Secretary's address.
- C. To qualify for the Colorado National Adult Medal Finals, a rider must accumulate 10 points in any of the nationally recognized 3' Adult Medal or Equitation Classes. The rider must be a CHJA member at the time of qualifying. If the qualifying points are from a non-CHJA approved show, the qualifier must notify the Points Chairman, in writing, within 30 days of the win stating the show, the secretary and the secretary's address.
- D. To qualify for the Colorado National Children's Medal Finals, a rider must accumulate 10 points in any of the nationally recognized 3' Junior or Children's Medals or Equitation Classes. The rider must be a CHJA member at the time of qualifying. If the qualifying points are from a non-CHJA approved show, the qualifier must notify the Points Chairman, in writing, within 30 days of the show stating the show, it's Secretary, and

(USEF tests 1-9) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal. Distances will not be adjusted for ponies.

May be combined with Columbine Junior Medal.

E. Col. R. L. Robertson Medal

Fences 3'

This medal is open to Junior members of CHJA. Exhibitors will show over a course of not less than eight fences at 3'. The course must include one double combination containing an oxer and two changes of direction after the first fence. Two or more tests (USEF tests 1-19) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal. Distances will not be adjusted for ponies.

May be combined with the Ruth Ayres Medal.

F. Ruth C. Ayres Medal

Fences 3'

This medal is open to Amateur Adult members of CHJA. Exhibitors will show over a course of not less than eight fences at 3'. The course must include one combination (double or triple) containing an oxer and two changes of direction after the first fence. Two or more tests (USEF tests 1-19) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal.

Distances will not be adjusted for ponies.

May be combined with the Col. Robertson Medal

G. Dorothy Roberts Memorial Medal

Fences 3'

This medal is open to Amateur and Junior members of CHJA. Exhibitors will show over a course of not less than eight fences at 3'. The course must include one combination (double or triple) containing an oxer and two changes of direction after the first fence. Two or more tests (USEF tests 1-19) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal.

Distances will not be adjusted for ponies.

H. CHJA Pony Medal

Open to all CHJA Junior members on a pony. USEF rules governing age of rider apply. Exhibitors to show over a course of not less than eight (8) fences at the following fence heights and recommended distances:

Small 2' - 2' 3"

Medium 2'3" - 2' 6'

Large 2'6" - 2' 9"

The course must include two changes of direction after the first fence. Two or more tests (USEF 1-9) shall be included in the course. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal.

Rule 12 Medal Finals

Rule 12.1 General

- A. The Medals Finals are considered a CHJA sanctioned event and must comply with all applicable rules governing a CHJA approved horse show.
- B. In all finals, Phase I must be held first.

ARTICLE XI. AMENDMENT OF BYLAWS

SECTION 1. BY THE BOARD

These Bylaws may be amended at any regular or special meeting of the Board of Directors in which a quorum exists by a two-thirds vote of the Directors present provided that at least seven days previous notice has been given to each Director. A roll call vote may be requested by any member present at the meeting. In such cases the amendment(s) are not referred to the general membership for voting. The general membership shall be notified of all amendments to the Bylaws within 45 days of passage.

SECTION 2. RIGHT OF PETITION BY A MEMBER

Any member wishing to propose an amendment to the Bylaws must present a petition for same to the Board. The petition must contain the signatures of at least ten percent of the general membership. If validated by the Rules and Specs Chair and the Parliamentarian, the amendment(s) shall be submitted to the Board for vote. A two-thirds vote of the Directors present at a meeting in which a quorum exists shall adopt the amendment(s). A roll call vote may be requested by any member present at the meeting. The general membership shall be notified of the amendment(s) within 45 days of passage.

ARTICLE XII. RULE CHANGES

SECTION 1. GENERAL CHJA rules may be amended as follows:

- A. A written proposal for rule changes may be submitted to the Rules Committee by any CHJA member in good standing. This written proposal must be accompanied by the signatures of 10 additional CHJA members in good standing or be submitted by a Board member or committee chairman. The proposal may be withdrawn at any time.
- B. A written proposal may be submitted anytime before August 1st to be considered for the following year. Board members and Committee Chairman may submit rule change proposals until September 1st of the current year.
- C. The Rules Committee will refer proposals received to the appropriate committee for discussion
- D. The membership must be notified of all accepted rule change proposals before such proposals are brought to a vote by the Board of Directors. Members will also be notified of the date, time and location of the meeting at which the rules will be voted on by the Board.
- E. Once the proposal has completed the above process, the Board may accept, amend and accept, or deny the proposal by a two-thirds vote of the Directors present at the previously specified meeting in which a quorum exists. A roll call vote may be requested by any member present at the meeting.
- F. Changes of an editorial nature such as correction of typos, re-numbering, re-lettering and change of the year on cover pages may be made by the Rules Committee prior to printing of the Rule Book without going through steps A - E.
- G. Rule changes will take effect December 1st of the submitted year.

SECTION 2. EXTRAORDINARY RULE CHANGES

The Board of Directors may entertain extraordinary rule proposals at any time, provided:

- A. The proposal was submitted in writing by a Board member or signed by fifteen CHJA members in good standing.
- B. There is an immediate need to act on the proposal: i.e. for safety reasons, health reasons, or other compelling circumstances.
- C. The proposal is endorsed by at least two directors prior to the meeting.
- D. Once the proposal has completed the above process, the Board may accept, amend and accept, or deny the proposal by a two-thirds vote of the entire Board. The general membership must be notified of the extraordinary rule changes within 45 days.

CHJA RULES AND SPECIFICATIONS

Rule 1 Exhibitors

Rule 1.1 Types of Exhibitors

- A. **JUNIOR EXHIBITORS** Junior exhibitors are those who have not reached their 18th birthday as of December 1st of the current competition year.
- B. **ADULT EXHIBITORS** Adult exhibitors are those who are at least 18 years of age as of December 1 of the current competition year. Adult amateurs who wish to show in CHJA Group 2 and Group 3 classes limited to amateur and/or beginner riders or in CHJA Medals must sign the following statement annually:

CHJA Amateur Certification

As an amateur exhibitor, I understand that any adult who is advertised as a trainer or instructor for horse show purposes; or who regularly acts as a trainer, assistant trainer, and/or instructor for horse show purposes; or who otherwise conducts himself/herself as a professional for horse show purposes; whether or not he/she receives remuneration; is ineligible to ride in any CHJA Group 2 or Group 3 classes which are limited to amateur or beginner riders and is ineligible to ride in any CHJA Medals. An individual who is in possession of a USEF Amateur Card rides under the respective National Federation rules at all CHJA approved shows. I further understand that if I am found to be in violation of my CHJA amateur eligibility, I am subject to the sanctions listed in Rule 5.3 of the CHJA Rules.

Rule 1.2 Horse Recording

In order for points to be counted for CHJA year-end awards, each horse or pony must be recorded. At least one owner must be a member of CHJA and that owner's name must appear on the entry blank. An official lease shall be construed as legal ownership except for classes restricted to amateur owners. A signed copy of the lease must be registered with the Membership Chairman before any points will be counted. A horse or pony must be shown under the name and ownership that appear on the recording form. The Membership Chairman and the Point Counter must be notified of name changes and ownership transfers for points to accumulate.

Rule 1.3 Joining at Shows

If an exhibitor wishes to join CHJA or record his horse at a show, he must have the official show secretary sign, date, and note the class in progress on the membership form prior to the start of the class for which points are to count. Show secretaries are responsible for collecting CHJA membership forms and fees and forwarding to the Membership Chairman.

Rule 1.4 Non-Member Exhibitors

Non-members and horses not recorded with CHJA may exhibit in CHJA approved horse shows but are not eligible to earn points for year end awards. Non-members may not compete in CHJA Medal classes or any other class limited to members.

Rule 2 Show Approval Requirements

Rule 2.1 General

- A. Approval Period-CHJA approved horse shows may be held from December 1 through November 30 each year.
- B. Show Location-The show must be held within the states which comprise USEF Zone 8. Contiguous states are not to be included.
- C. More than one show can be scheduled on the same date if the following mileage distances are met:
 1. Two Group I shows-see the current USEF Rules.

Rule 11.2 Medals Group I Shows.

- A. The following medals are recognized and/or approved by other organizations and can be held only at Group I Shows.
 1. Nationally recognized 3'3" and 3'6" Junior and Adult Medals and Equitation Classes.
 2. Nationally recognized 3' Junior and Adult Medals and Equitation Classes.
 3. Nationally recognized Pony Medals and Equitation Classes.
 4. USEF Jumping Talent Search
- B. All riders showing in the above medals must be members in good standing of each organization at the time of competing.

Rule 11.3 Medal Class Specifications.

A. CHJA Junior Medal

Fences 3'3"

This medal is open to all CHJA Junior members. Exhibitors will show over a course of not less than eight fences at 3'3". The course must include one combination (double or triple) containing an oxer, and two changes of direction after the first fence. Two or more tests (USEF tests 1-19) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal. Distances will not be adjusted for ponies.

May be combined with CHJA Adult Medal.

B. CHJA Adult Medal

Fences 3'3"

This medal is open to all CHJA Adult Amateur members. Exhibitors will show over a course of not less than eight fences at 3'3". The course must include one combination (double or triple) containing an oxer, and two changes of direction after the first fence. Two or more tests (USEF tests 1-19) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal. Distances will not be adjusted for ponies.

May be combined with CHJA Junior Medal.

C. Columbine Junior Medal

Fences 2'9"

This medal is open to all Junior members of CHJA who have not shown 3' or higher in any CHJA or USEF approved show during the current medal qualification period. Exhibitors who subsequently show 3' or higher during the current medal qualification period are no longer eligible to ride in this medal and may not compete in the Finals for this medal. Exhibitors will show over a course of not less than 8 fences. The course must include an oxer and two changes of direction after the first fence. No in and outs. Two or more tests (USEF tests 1-9) of at least 3 contestants are required. Three properly attired competitors must complete the course in order for qualifying points to count. The first place rider will receive a CHJA Medal. Distances will not be adjusted for ponies.

May be combined with Columbine Adult Medal.

D. Columbine Adult Medal

Fences 2'9"

This medal is open to all Amateur Adult members of CHJA who have not shown 3' or higher in any CHJA or USEF approved show during the current medal qualification period. Exhibitors who subsequently show 3' or higher during the current medal qualification period are no longer eligible to ride in this medal and may not compete in the Finals for this medal. Exhibitors will show over a course of not less than 8 fences. The course must include an oxer and two changes of direction after the first fence. No in and outs. Two or more tests

course that must include a double and/or a triple combination with at least one oxer. Two (2) other oxers are required elsewhere on the course. A water type obstacle is strongly recommended. Time allowed will be figured at 360 yards per minute: may be timed either electronically or manually. Time and jumping faults should be taken into consideration in the judges evaluation of the rider. A maximum of 12 riders who complete the over fence phase will be required to work on the flat. Riders must show at the working walk, the working trot sitting and rising, working canter, counter canter and demonstrate lengthening of stride in both directions. Judges may require additional tests and are not confined to USEF tests 1 - 19. To fill a class, three (3) properly attired competitors must complete the course. SADDLERY: 1) There are no restrictions on saddles. 2) Change of bridle is permissible between phases. 3) Blinkers are forbidden. 4) No martingales of any kind are permitted in the flat phase. 5) Only running martingales used in the conventional manner are permitted in the over fences phase. Standing martingales, draw reins, or restricted running martingales are prohibited. 6) Reins must be attached to the bit(s) or directly to the bridle. Gags and hackamores are allowed except in the flat phase. This class accumulates points towards a special year end award and will not be included for purposes of determining other year end equitation awards. At year end, a perpetual trophy will be presented to the winner.

Rule 10.4 Group 3 Class Definitions.

The following specifications are for Group 3 year end awards divisions.

A. Beginner Equitation (flat & over fences)

Fences 2'6" - 2'9" - 14 and under

Fences 2'6" - 2'9" - 15 - 17

Fences 2'6" - 2'9" - 18 - 35

Fences 2'6" - 2'9" - 36 & over

No in and outs; courses will not be adjusted for ponies.

Age groups may be combined.

B. Stirrup Equitation (flat & over fences)

Fences not to exceed 2'3"

No ins and outs; no oxers; courses will not be adjusted for ponies.

Short Stirrup Equitation 11 & under

Medium Stirrup Equitation 12-17

Long Stirrup Equitation 18 & over

Age groups may be combined.

The same horse/rider combination may not cross enter into any other divisions at the same show except Stirrup Hunters.

Rule 11 Medals

Rule 11.1 CHJA Medals for Group I & Group II Shows

A. The following medals may be held at any CHJA Group I or Group II show.

1. CHJA Junior Medal - 3'3"

2. CHJA Adult Medal - 3'3"

3. Columbine Junior Medal - 2'9"

4. Columbine Adult Medal - 2'9"

5. Col. R. L. Robertson Medal - 3'

6. Ruth C. Ayres Medal - 3'

7. Dorothy Roberts Memorial Medal - 3'

8. CHJA Pony Medal

Sm - 2' - 2'3"

Md. - 2'3" - 2'6"

Lrg - 2'6" - 2'9"

B. All riders showing in the approved medals must be CHJA members in good standing at the time of competing.

2. Two Group II shows-the distances between competitions must be at least 100 miles.

3. One Group I and one Group II show -no minimum distance.

D. No more than two shows will be approved by CHJA on the same date.

E. No telephone date requests will be accepted.

F. Obtaining new dates-Anyone requesting a new show date from the Show Standards Chairman may select from all remaining dates on a first come first served basis. No new show dates may be added after May 1st of the competition year.

Rule 2.2 Show Seniority

All established horse shows having fulfilled their CHJA obligations and having been found "in good standing" will have seniority for those same dates for the upcoming year. In order to preserve seniority, show date applications must be submitted and postmarked by November 1 of each year for the following year's show. Proper approval fee must be included. Any established show failing to submit its application and fee by November 1 or changing its CHJA Rating will lose seniority for those dates. Assignment of dates which open as a result of loss of seniority will be made according to policy established by the Board.

Rule 2.3 Show Cancellation Policies

A. If a CHJA recognized show is canceled due to weather conditions or catastrophic events which would not allow it to commence, the fees already paid to CHJA will be returned.

B. If a show is canceled for reasons other than stipulated in A, and the cancellation is received less than 60 days prior to the show dates, no refund of show approval fees will be given and the show will lose its seniority for the next show year.

C. A show must send written notification of its cancellation to the Show Standards Chairman. Postmark of this communication will be the official date of cancellation for the show.

D. Cancelled shows may not be rescheduled.

Rule 2.4 Pick Up Policy

Any show manager may ask to pick up a canceled show date through the Show Standards Chairman. When a show manager picks up a canceled show date, he must follow all CHJA show approval procedures.

Rule 2.5 Approval Fees

Approval fees for Group I and Group II shows and fees for CHJA Medals shall be affixed yearly by the CHJA Board of Directors. Show Approval Applications will reflect approval fee for the coming year.

Rule 2.6 Prize List

A. A copy of the rough draft of the prize list and schedule must be received by the Show Standards Chairman no later than 45 days prior to the show's opening date. If a rough draft is received less than 30 days before the show, the membership will be notified that the show has lost its CHJA approval. In order for the show to receive approval, the prize list must contain the following:

1. Current CHJA Membership Application.

2. Current Horse Recording Form.

3. Directions to the show.

4. Schooling/warm-up policies.

5. Championships offered.

6. Starting times.

7. Refund policies.

8. Names of the judge(s), USEF Steward, Course Designer, Veterinarian, EMT, and Show Secretary.

9. Entry Forms which allow space for CHJA memberships for all riders and owners.
10. Entry form disclaimer which releases CHJA and its Board from any liability.
11. Statement "Any returned checks must be paid in cash or certified funds within 10 days".
12. Closing date for entries if applicable.
13. Policies regarding non-showing horses.

- B. Any show holding CHJA Group 2 or 3 Classes or CHJA medals must notify the membership a minimum of 30 days prior to the show. Such notification may be in the form of the prize list or a postcard containing name, date and classification of show, a web address where the prize list can be viewed and downloaded and a phone number to request a mailed hard copy of the prize list. Notification may also be made via the show schedule on the CHJA website with a link to download the prize list, or via the show schedule in the CHJA newsletter. Both of these schedules must include the name and telephone number of a contact person to request a mailed copy of the prize list. CHJA mailing labels will be mailed upon request to all approved shows by the Membership Chairman.

Rule 2.7 Liability Insurance

Every show and CHJA sponsored activity must have a minimum of \$1,000,000.00 in general liability coverage from an insurance company authorized to do business in Colorado. The policy must provide coverage for liability claims from spectators, volunteers, employees and show participants ("athletic participants"). The policy must name CHJA and its Board of Directors as an additional Insured. Proof of adequate insurance must be provided to the Show Standards Chairman no later than 14 days prior to the show dates. Failure to provide proof will result in the show's approval being immediately revoked. Exception: USEF approved shows will not be required to show proof of insurance, however, they must name CHJA and its Board of Directors as an additional insured.

Rule 3 Conduct of Approved Shows

Rule 3.1 General

USEF rules will be followed by CHJA approved shows unless amended by these rules. Show managers should make every effort to maintain safe show conditions for all spectators and show participants. CHJA seeks to provide the safest and highest quality shows possible. The CHJA Rulebook must be available in the show office and each judge should be given a copy of the rule book.

Rule 3.2 Facilities

- A. CHJA adopts all USEF rules and regulations with respect to show standards, facilities, equipment and safety.
- B. The Show Manager is responsible to ensure compliance with all CHJA rules.

Rule 3.3 Show Fees

In addition to entry fees for Group 2 and Group 3 classes, a maximum one time late fee of \$ 25.00 may be charged for entries received the morning of the horse show or after the closing date established by the show and printed in the prize list.. No division entry fees may be charged. An EMT Fee, an office fee, a "Ride Did Not Enter" fee of up to double the entry fee and a stabling and/or trailer in fee may be charged. . At Group II shows, no other fees may be charged.

Rule 3.4 Awards

A prize and/or prize money for first place and ribbons through 6th place must be awarded in all CHJA approved classes. Champion and Reserve Champion must be awarded for all divisions of each show.

Rule 10 Equitation Division

Rule 10.1 Show Championships

- A. To offer a division championship, a minimum of two over fences classes and one flat class must be offered.
- B. Shows with a full complement of classes must give show championships.
- C. Equitation championships at each show are calculated on the following point system:
1st place = 10 points, 2nd place = 6 points, 3rd place = 4 points, 4th place = 2 points, 5th place = 1 point, 6th place = ½ point.
- D. In case of a tie for the Champion or Reserve Champion, the award goes to the rider with the most points over fences. If the tied riders have an equal number of points over fences, they will remain tied

Rule 10.2 Group 1 Class Definitions.

The following are the Group 1 year end awards divisions.

- A. Amateur Equitation (flat & over fences)**
Fences 3' - 18-35
Fences 3' - 36-45
Fences 3' - 46 & over
- B. Junior Equitation (flat & over fences)**
Fences 2' - 2'3" - 11 & under
Fences 3' or higher, 3'3" maximum 12 - 14
Fences 3' or higher, 3'6" maximum 15 - 17
- C. Pony Equitation (flat and over fences)**
Fences Small - 2'3"
Fences Medium - 2'6"
Fences Large - 3'
USEF rules governing ages of pony riders will apply.

Rule 10.3 Group 2 Class Definitions

The following specifications are for Group 2 year end awards divisions.

- A. CHJA Amateur Equitation (flat & over fences)**
Fences 3' - 18-35
Fences 3' - 36 & over
May be combined with CHJA Junior Equitation
- B. CHJA Junior Equitation (flat & over fences)**
Fences 3' - 14 & under
Fences 3' - 15 - 17
May be combined with CHJA Amateur Equitation.
- C. CHJA Pony Equitation (flat and over fences)**
Fences Small - 2' - 2'3"
Fences Medium - 2'3" - 2'6"
Fences Large - 2'6" - 2'9"
- D. Deborah L. Donoghue Memorial Open Equitation Class**
Fences 3'3"
This class is open to all Junior and Amateur members of CHJA. The class may be offered at both Group I and Group II horse shows. Competitors must use the same horse in both phases. Stallions are permitted. The class is judged 60% over fences and 40% on the flat. The over fence phase will be held first and will be conducted over a course of at least eight (8) fences at 3'3" in height with a maximum spread of 3'3". Exhibitors will show over a

- I. **Pony Jumper**
Fences per USEF
Open to Junior riders. Pony Jumpers may not be ridden by an adult in any division at the same competition. The same pony/rider combination may not cross enter into Junior Jumper at the same show.

Rule 9.4 Group 2 Class Definitions.

The following specifications are for Group 2 year end awards divisions.

- A. **CHJA Open Jumper**
Fences 1.15 M (3'9")
Open to all riders.
- B. **CHJA High Training Jumpers**
Fences 1.07M (3'6")
Open to all riders
- C. **CHJA Low Training Jumpers**
Fences 1.00 M (3'3")
Open to all riders.
- D. **CHJA Low Jumper**
Fences 0.91 (3'0")
Open to all riders.
- E. **CHJA Schooling Jumper**
Fences 0.85 M (2'9")
Open to all riders
- F. **CHJA Pony Jumper**
Fences 0.85 M (2'9") maximum. Combinations are not required.
Open to Junior riders.

Rule 9.5 Group 3 Class Definitions

- A. **Puddle Jumper**
Fences 0.70 - 0.76 M (2'3" - 2'6")
Open to horse/rider or pony/rider combination who have not shown 3' or higher in any show approved by USEF or CHJA. Horse/rider or pony/rider combination loses eligibility for the division immediately upon showing 3' or higher In any USEF or CHJA horse show. Class must be run under Table IV, Optimum Time Classes.

Rule 3.5 Elimination of Entries

In Group 2 and Group 3 Divisions there will be no immediate elimination of an entry with major faults in the first class of any CHJA division, except in the case of three refusals or a fall of horse and/or rider. If an entry is eliminated for three refusals or a fall of horse and/or rider, no courtesy jump will be allowed in hunter classes.

Rule 3.6 Food and Beverages

Adequate food and beverages must be available at the show during show hours.

Rule 3.7 Emergency Plan

An emergency plan which includes emergency phone numbers, directions to the facility, and emergency duty assignments must be posted outside the show office and near all publicly accessible telephones.

Rule 3.8 Length of Competition

A competition may not run more than 14 hours in any 24 hour period of actual performance time. Warm up sessions, judged or un-judged, are included except sessions held at the beginning of the day where no fee is charged.

Rule 3.9 Entry Fee Refund Policies

- A. Any person who becomes ineligible to ride in a Medal Class due to qualification for the finals must be given a refund of class fees.
- B. If a show is cancelled, any fees already paid to the show for classes must be refunded to exhibitors.

Rule 3.10 Duplication of Divisions

More than one of the same division may not be offered at the same show, unless cross entries are prohibited or all divisions at the show are offered an equal number of times.

Rule 3.11 Safety Cups

FEI approved safety cups must be used on the back rail of all oxers in all competition rings. Safety cups must be available on request for warm up and schooling areas..

Rule 3.12 Ring Delays

No show ring shall remain open for longer than 30 minutes due to delays other than weather, injury, or ring maintenance. If a ring is held for longer than 30 minutes, at the discretion of management the card may be signed and the show may proceed to the next class.

Rule 4 Competition Officials

Rule 4.1 Managers

Show managers of CHJA recognized horse shows must be current members of CHJA in good standing. They are responsible for the conduct of the show and any violation of CHJA rules. Managers or a designated individual serving as manager with full authority and responsibility must be on the show grounds for the duration of the show.

Rule 4.2 Stewards

- A. Every CHJA recognized horse show must have an USEF licensed steward. The steward may not be associated with the management of the show.
- B. Stewards must send copies of CHJA or USEF reports to the Show Standards Chairman within 10 days of the completion of the show. The report should state the start and finish times for the show and include all problems or complaints brought to the attention of the steward during the show, whether actual rule violations occur or not.
- C. If a protest is filed, it must be filed on the show grounds. The show steward must forward this and the protest fee to the Show Standards Chairman within 10 days of completion of the show.
- D. All ponies without an USEF and/or CHJA measurement card are subject to measurement by the show steward who will issue a measurement certificate.

Rule 4.3 Judges

- A. An individual may not judge more than 25% of the Group II shows per year, and

- not on consecutive show dates. Jumper judges may judge on consecutive show dates.
- B. No member of a judge's family or any of the judge's clients may compete as exhibitor, rider, handler, owner, or lessee in any show unless the relationship is terminated 30 days prior to the competition. Exception: The Jumper Division will follow USEF rules regarding judge's restrictions.
 - C. No one may show before a judge that boards, shows, or trains any horse under the exhibitor's ownership or lease, within a period of 30 days prior to the competition. Stud fees and broodmare Board are excluded.

Rule 4.4 **Course Designers**

The course designer or a designated individual with full authority and responsibility must be present on the show grounds for the duration of the show.

Rule 4.5 **Show Secretaries**

- A. Show secretaries are responsible for collecting CHJA membership forms and the proper fees and mailing the forms to the CHJA Membership Chairman within 5 days. If there are no new memberships, the CHJA Membership Chairman must be notified within five days.
- B. Show secretaries are responsible for reporting show results to the Point Chairman within 5 days following the close of the show to include:
 1. Prize money awarded in any Junior or A/O jumper classes, Stakes or Classics
 2. Number of entries in each class.
 3. Names of horse show judges.
 4. Names of horse, rider, and owners for 1st-6th place.
 5. Champion and Reserve Champion for each division.
 6. Horse or pony sizes, rider ages, and horse's green status.
 7. Name and telephone number of the secretary.

Rule 4.6 **EMT**

A qualified EMT with no other assigned duties and suitable medical equipment must be present during scheduled schooling sessions over fences and during all scheduled performances. Upon completion of the show, the EMT must furnish show management with a written report of each instance where emergency medical treatment was rendered. A fine of \$500.00 per day will be imposed on CHJA competitions failing to comply with this rule. A second offense will result in the fine and loss of show seniority.

Rule 5 **Violations and Sanctions**

Rule 5.1 **Rule Violations By Horse Shows**

- A CHJA approved show which violates any CHJA rule is subject to the following sanctions:
- A. Horse shows will be fined for rule violations according to the Fine Schedule established by the CHJA Board. Shows will be notified of the fine by the Show Standards Chair. Shows not paying fines within 30 days after notification will be considered not in good standing and will lose seniority for the following year. For rule violations not specified in the Fine Schedule, the Board will determine the appropriate fine. In addition, the show may be required to provide and/or pay for appropriate trophies, ribbons, and prize money and/or refund entry fees.
 - B. In case of violations and failure to pay the associated fines, the show may lose not only seniority, but may also lose the opportunity to apply for any approval for the following year if so determined by the Board.
 - C. For violations in the subsequent year, any of the above sanctions may be imposed. In addition, show management may be suspended or permanently barred from eligibility to manage CHJA approved shows.

Rule 9.3 **Group 1 Class Definitions**

The following specifications are for Group 1 year end awards divisions. For complete class definitions see the USEF rules.

- A. **1.30 M & Above Jumper**
Fences per USEF or 1.30 meters or above. Only non-restricted jumper classes to count. Classics, Stakes and Prix will be awarded points per CHJA rule 7.14.
- B. **1.15 - 1.25 M Jumper**
Fences per USEF or 1.15 - 1.25 meters. Only non-restricted jumper classes to count. Classics, Stakes and Prix will be awarded points per CHJA rule 7.14.
- C. **High & Low Junior Jumper**
High Junior Jumper Fences per USEF
Low Junior Jumper Fences per USEF
Open to Junior riders. The same horse and rider combination may not cross enter into Children's Jumper at the same show. Junior Jumper classes at 1.30 m or below will be given points in the Low Junior Jumper category for the purposes of year end awards. May be combined with High and Low Amateur Owner Jumper.
- D. **High & Low Amateur Owner Jumper**
High Amateur Owner Jumper Fences per USEF
Low Amateur Owner Jumper Fences per USEF
Open to Amateur Owner riders. The same horse and rider combination may not cross enter into Adult Amateur Jumper at the same show. Amateur Owner Jumper classes at 1.30 m or below will be given points in the Low AO category for year end awards. May be combined with High and Low Junior Jumper.
- E. **Children's Jumper**
Fences per Zone 8
To be ridden by exhibitors who have not reached their 18th birthday by December 1st of the current competition year. The same horse and rider combination may not cross enter into Junior /AO Jumper at the same show.
May be combined with Adult Amateur Jumper.
- F. **Low Children's Jumper**
Fences per Zone 8. To be ridden by exhibitors who have not reached their 18th birthday by December 1st of the current competition year. The same horse and rider combination may cross enter into Children's Jumper and the Children's Jumper classic but may not cross enter into classes above 1.10m. Riders may ride another horse in the Modified Jr A/O Jumper but not in the Junior Jumper. Horse/rider combination may enter only one classic if both Low and High classics are offered. May be combined with Low Adult Amateur Jumpers.
- G. **Adult Amateur Jumper**
Fences per Zone 8
To be ridden by exhibitors who are no longer eligible to compete as Junior exhibitors. The same horse and rider combination may not cross enter into Junior/Amateur Owner Jumper classes at the same show. May be combined with Children's Jumper
- H. **Low Adult Amateur Jumper**
Fences per Zone 8
To be ridden by exhibitors who are no longer eligible to compete as Junior exhibitors. The same horse/rider combination may cross enter in A/A Jumpers and the Adult Amateur Jumper Classic, but may not cross enter into classes held above 1.10m. Riders may ride another horse in the Modified Junior/AO Jumpers but not in the A/O Jumpers. The horse/rider combination may enter only one classic if both Low and Classics are offered. May be combined with Low Children's Jumpers

- C. **Beginner Junior Hunter**
 Fence Height 2'6" - 2'9" - 14 & U
 Fence Height 2'6" - 2'9" - 15 - 17
 No in and outs. Open to horses/ponies ridden by junior riders. The same horse/rider combination may not cross enter into classes 3' or higher at the same show. The course will NOT be adjusted for ponies. May be combined with Beginner Amateur Hunter.
- D. **Schooling Hunter**
 Fence height 2'3' - 2'6"
 Open to horses and ponies. No in and outs. Adults may ride ponies.
 Spread of fences not to exceed fence height. Courses will not be adjusted for ponies.
- E. **CHJA Stirrup Hunters**
 Fences not to exceed 2'3" No in and outs. No Oxers.
 The same horse/rider combination may not cross enter into any other divisions at the same show except Stirrup Equitation.
 CHJA Short Stirrup Hunters open to riders 11 and under
 CHJA Medium Stirrup Hunters open to riders 12-17
 CHJA Long Stirrup Hunters open to riders 18 and over.
- F. **Arapahoe Hunter Derby**
 To be shown over 8-10 fences at the maximum height of 2'9". Courses will simulate fences found in the hunting field such as brush, wall, in and out, oxer, post and rails, gate, aiken, bank, coop and panels. Course should simulate riding over trappy hunt country and should include handy options such as: tight turns, different track options, clever options for jump approaches, hand gallop a jump, trot a lowered obstacle, lead over an obstacle, halt and/or back, open gate while mounted, dismount and mount. Will be judged on performance and soundness. To be judged on safe jumping style, brilliance of pace and handiness of round. Open to Juniors, Amateurs and Professionals. Winners at each show will receive a special prize provided by the Arapahoe Hunt. All participants in this class will be given an Arapahoe Hunt button. Points will accumulate throughout the competition year and the winner will be awarded the Arapahoe Hunter Derby trophy at the CHJA awards banquet as well as a one year membership to the Arapahoe Hunt. Points will not be included for purposes of determining other year end hunter awards.

Rule 9 Jumper Division

Rule 9.1 Championships

- A. In order to offer a jumper division championship, a minimum of three classes must be offered.
- B. Shows with a full complement of classes must give show championships.
- C. Championships will be decided on the basis of points unless it is stated in the prize list that championships are based on money won. Jumper championships at each show are calculated on the following point system: 1st Place = 10 pts, 2nd Place = 6 pts, 3rd Place = 4 pts, 4th Place = 2 pts., 5th Place = 1 pt., 6th Place = 1/2 pt. Ties for champion and reserve champion remain tied.

Rule 9.2 Order Of Classes Held

In all jumper divisions, a Table I class, if offered, must be the first class of the division.

- D. Violations must be reported within 10 days.

Rule 5.2

Rule Violations By Show Officials

Show officials such as Stewards, Judges, EMTs, and Horse Show Staff shall be subject to the following sanctions for rule violations:

- A. For a first violation, a written warning.
- B. For a second violation, occurring within one year of a violation, a written warning and possible suspension from eligibility to act as a show official.
- C. For a third violation or beyond, show officials may be suspended or permanently barred from eligibility to act as a show official.
- D. Multiple violations at a single show shall be treated as one occurrence.
- E. Violations must be reported within 10 days.

Rule 5.3

Rule Violations By CHJA Members

Members, including directors, officers, and committee chairs, shall be subject to the following sanctions for rule violations:

- A. For a first violation, any or all of the following:
1. A written warning.
 2. Cancellation and forfeiture of all points for any class and/or any show and/or any year with respect to named horse or horses, or for all the members horses.
 3. Forfeiture of trophies, ribbons, prize money or any other award received by the person or his or her trainer, rider, horse or horses for whatever classes and horse shows are deemed appropriate, with the requirement that all such forfeited awards be returned to the horse show within 15 days.
- B. For a second violation, occurring within 1 year of a first violation, any sanction appropriate for a first violation and/or suspension of membership.
- C. For a third violation or beyond, occurring within 1 year of the first and second violations, any sanction appropriate for a second violation and/or a member may be expelled from CHJA.
- D. Multiple violations at a single show shall be treated as one occurrence. Appropriate sanction (see A, B, and C above) will be imposed. Violations which do not occur in the same year shall be treated as independent violations.
- E. Violations must be reported within 10 days.

Rule 5.4

Obligation to Report Violations

Horse show stewards, judges, managers and other officials are required to report in writing all violations of CHJA rules observed by them to the Show Standards Chairman within 10 days of the alleged violation. Any CHJA member or any other person witnessing a violation is encouraged to report it in writing to the show steward, or the CHJA Show Standards Chairman within 10 days.

Rule 5.5

Procedures

If an alleged violation is reported to the Show Standards Chairman or Committee, the following procedures will be followed:

- A. A Show Standards Committee Representative shall notify the alleged violator(s) immediately, and advise him or her of the alleged violation.
- B. The Show Standards Committee shall review the alleged violation and determine whether, if true, the conduct would constitute a violation of a CHJA rule.
- C. If the conduct, as alleged, would constitute a violation, the Show Standards Committee shall make any investigation that it deems appropriate to corroborate the violations or determine that they are without merit.
- D. If the Show Standards Committee makes a preliminary determination that the allegations have merit, a representative from the committee shall contact the alleged rule violator, advise him or her of the alleged violation, and ask for a response. The alleged violator shall be given a reasonable time to make a response.

- E. Upon receiving a response, the Show Standards Committee shall determine whether the alleged violation was committed and, if so, refer the matter to the Board, specifying the alleged violation and an appropriate sanction as set forth in these rules.
- F. The Board of Directors may invite witnesses to present testimony if appropriate.
- G. The Board will determine if the allegation has merit and, if so, the determination shall be made in writing and given to the person found to have committed the violation. The decision of the Board is final.

Rule 5.6 **Special Violations**

The following violations are considered "special violations" and because of their seriousness shall be considered by the Board of Directors:

- A. Falsification of information provided to CHJA or to a CHJA approved horse show.
- B. Riding or exhibiting at a recognized horse show any horse that has been suspended by CHJA or USEF or that is owned by or in the care, training, or custody of a suspended person.
- C. Riding, exhibiting, coaching, or training at a recognized horse show for the benefit or assistance of a suspended person.
- D. Any horse show or horse show official knowingly allowing a suspended person or a suspended horse to participate in a recognized show. Every horse show is charged with the knowledge of all suspensions published by CHJA or USEF .
- E. Failure to pay any obligation due CHJA.

Rule 5.7 **Procedures For Special Violations**

The following procedures apply to allegations of a "special violation":

- A. If a special violation is alleged, the President shall review the allegations and determine whether, if true, the conduct alleged would constitute a special violation.
- B. If the conduct, as alleged, would constitute a special violation, the President shall make any investigation which he or she deems appropriate to corroborate the allegations or determine they are without merit.
- C. If the President makes a preliminary determination that the allegations have merit, he or she, or a chosen representative, shall contact the alleged rule violator, advise him or her of the alleged special violation, and ask for a response. The alleged violator shall be given a reasonable time to make a response.
- D. Upon receiving a response, the President shall take such further action as he or she deems necessary to investigate the allegations.
- E. If, after investigation, the President concludes that a special violation has been committed, he or she shall advise the Board of that conclusion and the Board shall conduct a hearing on the matter.
- F. The procedures for the hearing shall be determined by the Board prior to the hearing and shall be disclosed to the alleged violator. At a minimum, the person accused of committing the special violation shall be allowed to appear before the Board and present a defense. If the person denies that the alleged conduct took place, he or she shall have an opportunity to question any witness to the alleged violation. The Vice President or next senior officer present shall preside at the hearing.
- G. At the conclusion of the hearing, the Board shall vote on whether a special violation was committed. The President shall not vote on this issue unless there is a tie vote of the remaining Directors.
- H. If the Board concludes that a special violation was committed, it shall also determine an appropriate sanction. Sanctions available to the Board range from a written warning to permanent expulsion from CHJA. The decision of the Board is final.

Rule 5.8 **Filing a Protest**

To file a protest an exhibitor must contact the show steward and pay a \$50.00 protest fee. The protest must be in written form. The show steward will forward the protest to the Show Standards Committee within 10 days of the completion of the show. The protest will be

- R. **Children's Pony Hunter**
Specs per USEF Zone 8. Open to ponies ridden by Junior exhibitors. Pony/rider combination may not show in Pony Hunter and Children's Pony Hunter at the same show. Ponies will not be jogged for soundness.
Small & Medium Fences 2';
Large Fences 2'6"
Spreads not to exceed fence height.

Rule 8.4 **Group 2 Class Definitions**

The following specifications are for Group 2 year end award classes.

- A. **CHJA Junior Hunter**
Fences 3'- 14 & under
Fences 3'- 15-17
Open to all Junior riders. May be combined with CHJA Amateur Hunter.
- B. **CHJA Amateur Hunter**
Fences 3'- 18-35
Fences 3'- 36 & over
Open to all Amateur riders 18 years of age and older. May be combined with CHJA Junior Hunter.
- C. **CHJA Green Hunter**
Fences 3'
Open to horses in their first two years of showing at 3' and who have never shown higher than 3'5" at USEF or CHJA approved shows. May be combined with Evergreen and/or CHJA Open Hunters.
- D. **CHJA Open Hunter**
Fences 3'3"- 3'5"
Open to any horse and rider. May be combined with CHJA Green and/or Evergreen Hunters.
- E. **CHJA Pony Hunters**
Fences 2'-2'3" small
Fences 2'3"-2'6" medium
Fences 2'6"- 2'9" large
Open to ponies of any age not exceeding 14.2 hands. Open to junior riders 17 and under.
- F. **Evergreen Hunter**
Fences 3'
Spread of fences not to exceed fence height. May be combined with CHJA Green and/or CHJA Open Hunters.

Rule 8.5 **Group 3 Class Definitions**

The following specifications are for Group 3 year-end award classes

- A. **Beginner Amateur Hunter**
Fence Height 2'6" - 2'9"
No in and outs. Open to horses/ponies ridden by adult amateur riders. The same horse/rider combination may not cross enter into classes 3' or higher at the same show. The course will NOT be adjusted for ponies. May be combined with Beginner Junior Hunter.
- B. **Beginner Open Hunter**
Fence Height 2'6" - 2'9"
No in and outs. Open to any horse and rider. The same horse/rider combination may not cross enter into classes 3' or higher at the same show. The course will NOT be adjusted for ponies

- G. **Amateur Owner Hunter 3'6"**
 18-35 fences 3'6"
 36 & over fences 3'6"
 The same horse / rider combination is restricted from showing in both Amateur Owner Hunter and Adult Amateur Hunter at the same show (per USEF Zone 8 rule).
- H. **Adult Amateur Hunter**
 Age groups per USEF Zone 8 rule. Open to horses / ponies ridden by Amateurs who are no longer eligible to compete as Junior Exhibitors. The horse / rider combination is restricted from showing in both Amateur Owner and Adult Amateur Hunter sections at the same show. Fence height per Zone 8 specs. Ponies may be ridden by adults. In and outs will not be adjusted for ponies. Horses and ponies will not be jogged for soundness.
- I. **Pony Hunter**
 Small fences 2'3"
 Medium fences 2'6"
 Large fences 3'
- J. **Green Pony**
 A green pony is a pony of any age not exceeding 14.2 hands that has not been shown over fences the regulation height or higher for its respective section at a Regular Member Competition of the USEF or CEF (Canadian Equestrian Federation) prior to December 1st of the previous year.
 Small fences 2'3"
 Medium fences 2'6"
 Large fences 2'9"
 Green Pony shall be governed by current USEF rules.
- K. **Regular Conformation Hunter**
 Fences 3'9"
 Open to all horses.
- L. **Green Conformation Hunter**
 Fences 3'6"
 Open only to horses in their first year of showing.
- M. **Hunter Breeding**
- N. **Baby Green**
 Open to horses that have not shown 3' or higher at a USEF or USEF affiliated horse show. Fences 2'6" to 2'9"
- O. **Pre- Adult Hunter**
 Open to Adult Amateur riders 18 years and older. The same horse / rider combination is restricted from showing in both Pre Adult and Adult Amateur Divisions at the same show. Riders may not cross enter into any division or class exceeding 3' at the same show. Fences 2'6"-2'9"
- P. **Pre- Children's Hunter**
 Open to Junior riders 17 years and under. The same horse / rider combination is restricted from showing in both Pre Children's and Children's Hunter Divisions at the same show. Riders may not cross enter into any division or class exceeding 3' at the same show. Fences 2'6"-2'9"
- Q. **Short Stirrup Hunter**
 Open to junior riders 11 years and under. Riders may not cross enter into any division or class exceeding 2'6" or any rated division or class at the same show with the exception of age group, maiden, novice or limit equitation. Fences not to exceed 2'3". No in and outs.

taken under consideration and a recommendation will be given to the CHJA Board of Directors for final disposition.

Rule 6 Show Classifications and Requirements

Rule 6.1 Group I Shows.

- Any show approved by CHJA and/or USEF with "A", "B", "C" or local rating is defined as a Group I Horse Show.
- A CHJA Group I show with USEF "A", "B", "C" or local rating may utilize classes from Group 1 and CHJA Medals.
- Group 1 year-end award divisions will receive points based on the overall USEF rating of the show. For example, if the show is "A" rated by USEF, Children's Hunter & AA Hunter, Children's & AA Jumpers, Equitation, etc. will receive "A" rated points (See Rule 7.11 for year-end point system)

Rule 6.2 Group II Shows.

- Any show recognized by CHJA but not "rated" and/or "recognized" by USEF is defined as a Group II Horse Show.
- A CHJA Group II show may utilize classes for Group 2 and Group 3 and CHJA Medals.

Rule 6.3 CHJA Ponies

- All ponies competing in pony classes must show a valid CHJA or USEF measurement card or be measured by the horse show steward.
- CHJA pony measurement cards will be issued only to recorded ponies owned by CHJA members. Non-members, or unrecorded ponies will receive only a copy of measurement form.
- An animal must be measured each competition year until it reaches the age of six. Animals five years and under will be issued a Temporary Measurement card designating the year measured. Animals six years and older will be issued a Standard Measurement card which does not have to be renewed. With the exception of animals under 6 years old, once an animal is issued a measurement card, a new card will not be issued unless the height of the animal is protested and upheld, or unless an appeal is made or unless a new measurement request is made by the owner or trainer and the re-measurement results in the animal moving to a greater height section than that indicated on its current measurement card.

Rule 7 Year End Awards

Rule 7.1 Rider Eligibility

CHJA members in good standing are eligible for year end awards. Individuals not in good standing may not participate in, exhibit horses or have their horses exhibited at any CHJA or USEF approved show. They also are not eligible to receive points toward year end awards.

Rule 7.2 Horse Eligibility

When the horse is being considered for a year end award, points will only be awarded to horses recorded with CHJA. CHJA member(s) owning a recorded horse must be in good standing with CHJA and USEF. In the case of multiple ownership at least one of the recorded owners must appear on the results and entry blank to receive points.

Rule 7.3 Transfer Of Owners Of A Recorded Horse

If a transfer of owner(s) takes place during a show year, points will continue counting on the date which the following requirements are met:

- The new owner is a CHJA member in good standing.
- The transfer is reported to the Membership Chairman and fees are paid.

Rule 7.4 Leased Horse

Leased horses may earn awards if:

- A. The lessee is a CHJA member in good standing.
- B. A copy of the lease is recorded with the Membership Chairman. Effective date of lease recording shall be when the lease is in the hands of the Membership Chairman. All documents should be hand delivered or sent by Certified Mail-Return Receipt Requested.
- C. The horse recording fee is paid.

Rule 7.5 Multiple Ownerships

Multiple ownerships are permitted. The owner appearing on the entry blank must be a CHJA member.

Rule 7.6 Requirements For Year End Championships, Class and Division Point Counting

- A. In order for a year end championship to be awarded in any division, at least six classes must have been held in that division during the show year. These classes must have been judged by at least two different judges and offered at two different horse shows. In addition, horses and/or equitation riders must have placed in that division at two different horse shows. Exceptions to above rule is the Hunter Breeding Division where only three classes must have been held in the respective age group in order to receive a year end award.
- B. For Championship points to count in Group 1, 2 or 3 hunter and equitation divisions there must be 3 or more horses/riders being judged and completing the course in at least two of the regular over fence classes in the division, and 3 or more horses/riders being judged in under saddle or flat classes in the division. For championship points to count in Group 1 or 2 jumper divisions there must be at least 3 horses being judged and completing the course in at least 3 regular classes.
- C. For individual class points to count in Group 1, 2 or 3 (when either part of a division championship or not) there must be 3 or more horses/riders being judged and completing the course for over fence classes, and / or 3 or more horses / riders being judged in under saddle or flat classes.

Rule 7.7 CHJA Year

Points will be accumulated for eligible horses and riders from December 1 to November 30.

Rule 7.8 Presentation Of Awards

Awards will be presented at the year end Awards Banquet in January each year. It is the responsibility of the recipient or designated person to pick up his / her award.

Rule 7.9 Awards

Awards will be presented through 6th place.

Rule 7.10 Year End Award Ties

In the event that a Hunter or Equitation division ends in a tie, the winner is the one who has the most over fence points. In the Jumper Division, tied horses must remain tied.

Rule 7.11 Point Counting For Group 1 Classes.

Points will be tabulated using the following point system based on the USEF rating of the show.

Number of Exhibitors "C" Rated	<u>3-8</u>	<u>9-15</u>	<u>16-25</u>	<u>26+</u>
1 st	15	20	25	30
2 nd	10	15	20	25
3 rd	5	10	15	20
4 th	4	5	10	15
5 th	3	4	5	10
6 th	2	3	4	5

Rule 8.2 Show Championships

- A. In order to offer a hunter division championship, a minimum of two over fences classes and one under saddle class must be offered.
- B. Shows with a full complement of classes must give show championships.
- C. Hunter championships at each show are to be calculated based on the following point system: 1st place = 10 points, 2nd place = 6 points, 3rd place = 4 points, 4th place = 2 points, 5th place = 1 point, 6th place = ½ point. For the purpose of calculating hunter show championships, the top four (4) horses over fences will have their under saddle points counted.
- D. In the case of a tie for Champion or Reserve Champion, the award goes to the horse with the most points over fences. If the tied horses have an equal number of points over fences, they will remain tied.

Rule 8.3 Group 1 Class Definitions

The following specifications are for Group 1 year end award classes. For complete class definitions see USEF rules:

- A. **Performance Working Hunter**
A Performance Working Hunter is a horse of any age and is not restricted by previous showing.
High Performance Working Hunter 4'-4'6"
Performance Working Hunter 3'6"-3'9"
Performance Working Hunter 3'3"
- B. **Green Hunter**
1st year fences 3'6"
2nd year fences 3'9"
- C. **Pre Green Hunter**
Fence Heights and Specs per USEF Zone 8 Rule.
- D. **Junior Hunter (15 & Under, 16 - 17)**
Small fences 3'6"
Large fences 3'6"
The same horse / rider combination is restricted from showing in both Junior Hunter and Children's Hunter at the same show (per USEF Zone 8 rule).
- E. **Children's Hunter**
13 & under
14-17
Open to horses / ponies ridden by Junior Exhibitors. The horse / rider combination is restricted from showing in both Junior Hunter and Children's Hunter sections at the same show. Fence height per Zone 8 specs. In and outs will not be adjusted for ponies. If a separate Children's Hunter Pony Division is offered, fences must be 2' for small and medium ponies. Large ponies may jump 2'6". Spreads may not exceed fence height. The pony/rider combination is restricted from showing in both Regular Pony Hunter and Children's Pony Hunter at the same show. Horses and ponies will not be jogged for soundness (per USEF Zone 8 rule).
- F. **Amateur Owner Hunter 3'3"**
18-35 fences 3'3"
36 & over fences 3'3"
If entries exceed 40 the division must be split by age of rider. Horses may not cross enter between A/O 3'3" and A/O 3'6". Cross entry of riders between A/A and A/O 3'3" is determined by Zone 8 specs.

<u>Hunters</u>		
Group 1	Group 2	Group 3
Junior Hunter	CHJA Junior Hunter	Beginner Jr. Hunter
Children's Hunter		CHJA Short Stirrup Hunters
Children's Pony Hunter		CHJA Medium Stirrup Hunters
A/O Hunter	CHJA Amateur Hunter	Beginner Amateur Hunter
A/A Hunter		CHJA Long Stirrup Hunter
Pre-Green Hunter	CHJA Green Hunter	Beginner Junior Hunter
Baby Green Hunter		Beginner Amateur Hunter
		Beginner Open Hunter
Green Hunter	CHJA Green Hunter	Beginner Junior Hunter
Performance Hunter	CHJA Open Hunter	Beginner Amateur Hunter
Green Conformation Hunter	CHJA Evergreen Hunter	Beginner Open Hunter
Regular Conformation Hunter		Schooling Hunter
Pony Hunter	CHJA Pony Hunter	
Green Pony Hunter		
*Pre-Adult Hunter		Beginner Amateur Hunter
Short Stirrup Hunter		Beginner Junior Hunter
*Pre-Children's Hunter		CHJA Stirrup Hunters

*Any rider winning a year-end Champion or Reserve in any Division 3' or higher is ineligible for a year-end award in these divisions for the current year.

<u>Jumpers</u>		
Group 1	Group 2	Group 3
1.30m & above Jumpers	CHJA Open Jumpers	Puddle Jumpers
1.15-1.25 Jumpers	CHJA High Training Jumpers	
Junior AO High Jumpers	CHJA Low Training Jumpers	
Junior AO Low Jumpers	CHJA Low Jumpers Jumpers	
Children's/AA Jumpers	CHJA Schooling Jumpers	
Low Children's/ AA Jumpers	CHJA Low Training Jumpers	Puddle Jumpers
	CHJA Low Jumpers	
	CHJA Schooling Jumpers	
Pony Jumpers	CHJA Pony Jumpers	Puddle Jumpers

Rule 7.19 Splitting of Year End Award Divisions

Year end divisions will be split as shown in Rule 7.15, 7.16, 7.17, as long as there are at least three recorded horses/riders earning points in the smallest section. If this criteria is not met, divisions will be combined for the purpose of year end awards.

Rule 7.20 Finalizing Results

Points will be final on December 7 of each competition year. Any member wishing to dispute a tabulation or qualification must contact the Point Counter prior to December 7.

Rule 8 Hunter Division

Rule 8.1 Courses

- A. Obstacles must simulate those found in the hunting field such as natural post and rail, brush, stone wall, white Board fence or gate, chicken coop, aiken, hedge, oxer, etc.
- B. Chicken coops hinged at the top and free at the bottom, triple bars and hogs backs, striped rails, targets, any spread over 4 feet and square oxers are prohibited. Spread of fences not to exceed fence height.

"B" Rated	1 st	20	25	30	40
	2 nd	15	20	25	35
	3 rd	10	15	20	30
	4 th	5	10	15	25
	5 th	4	5	10	20
	6 th	3	4	5	15

"A" Rated	1 st	30	40	50	60
	2 nd	25	35	45	55
	3 rd	20	30	40	50
	4 th	15	25	35	45
	5 th	14	24	34	44
	6 th	13	23	33	43

"AA" Rated	1 st	40	50	60	70
	2 nd	35	45	55	65
	3 rd	30	40	50	60
	4 th	25	35	45	55
	5 th	24	34	44	54
	6 th	23	33	43	53

Division Champion to be awarded 2.0 times the total first place point value of the first class over fences in that section. Division Reserve Champion to be awarded 1.2 times first place point value of the first class over fences in that section.

Rule 7.12 Determination of Group 1 Jumper Year End Awards

Junior & Amateur Owner Jumper year end awards will be determined by money won for the competition year. All other Group 1 jumper division year end awards will be determined by points.

Rule 7.13 Point Counting For Group 2 and Group 3 Classes.

Points will be tabulated using the following point system:

Number of Exhibitors	<u>3-8</u>	<u>9-15</u>	<u>16-25</u>	<u>26+</u>
1 st	25	30	35	40
2 nd	20	25	30	35
3 rd	15	20	25	30
4 th	10	15	20	25
5 th	5	10	15	20
6 th	4	5	10	15

Division Champion to be awarded 2.0 times the total first place point value of the first class over fences in that section. Division Reserve Champion to be awarded 1.2 times the total first place point value of the first class over fences in that section.

Rule 7.14 Classics, Stakes & Prix.

Bonus points will be awarded as per show rating for Classics, Stakes & Prix that fulfill the specifications of a CHJA year end award division. Classics must be conducted as a 2 round class. Designated classes may be counted as the first round of the classic. The second round must be held as a separate round. Points will be awarded to 12th place. 1st - 20pts, 2nd - 16pts, 3rd - 14 pts, 4th - 12 pts, 5th - 10 pts, 6th - 8 pts, 7th - 6 pts, 8th - 5 pts, 9th - 4 pts, 10th - 3 pts, 11th - 2pts, 12th - 1 pt. "A" rated classics will receive 4X the points listed. "AA" rated classics will receive 5X the points listed.

Rule 7.15 Group 1 Divisions

The following are Group 1 year end award divisions:

<u>HUNTERS</u>	<u>EQUITATION</u>	<u>JUMPERS</u>
Performance Hunters	Amateur Equitation	1.30m & above Jumper
High Performance Working	18-35	1.15-1.25 m Jumpers
Performance Working 3'6"-3'9"	36-45	Junior/AO Jumper High&Low
Performance Working 3'3"	46 & over	Junior Jumper High&Low
Green Hunter		A/O Jumper High & Low
1st year		Children's/AA Jumpers
2nd year		Children's Jumper
Junior Hunter	Junior Equitation	AA Jumper
Large	11 & under	Low Children's/ AA Jumper
15 & Under	12-14	Low Children's Jumper
16 - 17	15-17	Low AA Jumper
Small		Pony Jumpers
15 & Under	Pony Equitation	
16 - 17		
Children's Hunter		
13 & under		
14-17		
A/O Hunter 3'3"		
18-35		
36 & over		
A/O Hunter 3'6"		
18-35		
36 & over		
A/A Hunter		
18-35		
36-49		
50 & over		
Green Pony Hunter		
Large		
Medium		
Small		
Pony Hunter		
Large		
Medium		
Small		
Children's Pony Hunter		
Pre-Green Hunter		
Regular Conformation Hunter		
Green Conformation Hunter		
Hunter Breeding		
Yearlings		
Two year olds		
Three year olds		
Baby Green Hunter		
Pre-Adult Hunter(18 yrs & over)		
Pre-Children's Hunter (17 yrs.& under)		
Short Stirrup Hunter (11 & under)		

Rule 7.16 Group 2 Divisions

The following are Group 2 year-end award divisions:

<u>HUNTERS</u>	<u>EQUITATION</u>	<u>JUMPERS</u>
CHJA Open Hunter	CHJA Amateur Equitation	CHJA Open Jumper
CHJA Evergreen Hunter	18-35	CHJA High Training Jumper
CHJA Green Hunter	36 & over	CHJA Low Training Jumper
CHJA Amateur Hunter	CHJA Junior Equitation	CHJA Low Jumper
18-35	14 & under	CHJA Schooling Jumper
36 & over	15-17	CHJA Pony Jumper
CHJA Junior Hunter	CHJA Pony Equitation	
14 & under		
15-17		
CHJA Pony Hunter		
Large		
Medium		
Small		

Rule 7.17 Group 3 Divisions

The following are Group 3 year-end award divisions:

<u>HUNTERS</u>	<u>EQUITATION</u>	<u>JUMPERS</u>
Schooling Hunters	Beginner Equitation	Puddle Jumpers
Beginner Open Hunter	14 & under	
Beginner Amateur Hunter	15-17	
Beginner Junior Hunter	18-35	
14 & under	36 & over	
15-17		
CHJA Stirrup Hunters	CHJA Stirrup Equitation	
Short	Short	
Medium	Medium	
Long	Long	

Rule 7.18 Duplication Of Year End Awards

A year-end award recipient of Champion and/or Reserve Champion loses eligibility for any year-end award in a like division of lesser precedence. Exception: A Group 3 Beginner Rider of any age shall have his points tallied toward a Championship at year-end even though the horse/pony is shown by a different rider at the Group 2 level.

Equitation (Higher Precedence to Lower Precedence)

<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
11& under	CHJA 14 & under	Beginner 14 & under CHJA Short Stirrup Equitation
12 - 14	CHJA 14 & under	Beginner 14 & under CHJA Medium Stirrup Equitation
15 - 17	CHJA 15 - 17	Beginner 15 - 17 CHJA Medium Stirrup Equitation
18 - 35	CHJA 18 - 35	Beginner 18 -35 CHJA Long Stirrup Equitation
36 - 45	CHJA 36 & over	Beginner 36 & over
46&over		CHJA Long Stirrup Equitation
Pony Equitation	CHJA Pony Equitation	